



INTERNATIONAL MOVING CHECKLIST

TWO OR THREE MONTHS BEFORE THE MOVE

- Establish a timetable for the move. Consider when the working partner has to be in the new location, and when the rest of the family will follow.
- Decide what to do with your current housing: rent out, sell, or terminate lease.
- Look into storage costs for storing personal possessions in your home country rather than shipping them to the new destination.
- Choose the moving company and set a date for the movers to pack your belongings.
- Obtain information and documentation from ABC EXPAT for the paperwork needed to complete prior to packing, including the Order For Service form, Extended Protection coverage and documents related to export and import customs clearance and shipment of your possessions.
- Consider a small airfreight shipment of essential items that you would like to have upon arrival.
- Obtain original copies of important documents, i.e., passports, driving license(s), birth certificate(s), diploma(s), wedding certificate, school report(s), work references, medical reports.
- Apply for visa(s) and work permit(s), if applicable.
- Gather information on Kenya by visiting our members' area at www.abcexpat.com
- Arrange temporary accommodation in Kenya for the period prior to the arrival of your belongings.
- Give notice to your child's school and request school reports.
- Investigate schooling options in Nairobi.
- Investigate work opportunities or personal project ideas for partner and/or children in Kenya.
- If possible, arrange your preview trip in order to find housing and schooling.
- Check on the quarantine laws regarding taking pets to your new destination. Consider whether private medical insurance will be required in your new residence.



ONE MONTH BEFORE

- Notify post office of change of address.
- Change of address notifications for any accounts that you wish to maintain (credit cards, etc.)
- Stop/transfer subscriptions.
- Cancel insurance policies and check if you can get any money back for the period after the cancellation.
- Arrange to see your doctor and dentist. Obtain original copies of any medical reports and supplies of medication (find out the generic name in case you need to purchase medication in the new destination.)
- Order contact lenses, or spare glasses...Make a list of things to take, to leave behind and to buy.
- Sell things that you can't take with you. Take out advertisements for things to sell, have a garage sale, and donate things to charity.

THREE WEEKS BEFORE

- Buy products you might need that aren't available in Kenya.
- Start segregating goods to take and leave behind.
- Send out notification of new address.
- Enjoy time with friends before you leave. Make sure you get their contacts
- Arrange for transfer of bank accounts.
- Take pets to vet for immunization, and obtain travel documents.
- Take care of any bills and investments.
- Arrange for any insurance requirements. (Repatriation)
- Arrange for deliveries to be stopped. Yet more packing and shopping.
- Prepare a list of all belongings to be moved, indicating a value for each
- Buy any last-minute products to take with you.
- Buy travelers checks or obtain cash needed for trip and your first week in your new location (credit cards can be used to get cash in your new country, but you will pay commission fees)
- Deal with anything that needs to be picked up or taken back (dry cleaning, library books, videos)



IMPORTANT DOCUMENTS TO TAKE WITH YOU

- Passports Travel Documents
- Birth Certificate Marriage Certificate
- Divorce Papers
- Child Custody Papers
- Adoption Papers
- Driving License(s)
- Record of Vehicle "No-Claims Bonus"
- Medical and dental records, medication and insurance (If applicable)
- School/University Papers
- Any insurance policies and legal documents (Will, Power of Attorney, Bank Statements, Income Tax Records, etc.)



 Repatriation insurance included with your credit card is only valid for less than three months stays abroad.

